



The Richmond Hill Public Library Board

Thursday, September 26, 2024

MINUTES

The Richmond Hill Public Library Board held a regular meeting on Thursday, September 26, 2024 at 3:00 p.m. in the boardroom at Central Branch, 1 Atkinson Street, Richmond Hill, Ontario.

Present:

Stephen Chait, Chair

Jason Cherniak

Councillor Carol Davidson

Councillor Castro Liu

Jennifer Paige

Mona Shahnazari

Councillor Scott Thompson

Staff:

Bruce Gorman, CEO

Robin Fribance, Director, Strategy & Service Innovation

Joshua Dyer, Director, Collections & Community Engagement

Mirza Mehdi, Manager, Digital Products

Matthew Leung, Supervisor, Application Services, Information Technology, City of Richmond Hill

Shaun McDonough, Business Intelligence & Data Analyst

Shawn Dillon, Finance and Administrative Assistant

Susan Quinn, Executive Assistant and Governance Coordinator

1.0 Call to Order

The Chair called the meeting to order at 3:02 p.m.

2.0 Land Acknowledgement Read by Board Chair

3.0 Regrets

Sadra Nasseri

Sugantha Raj (resigned effective September 15, 2024)

4.0 Adoption of Agenda

4.1 Opening Remarks Board Chair

Board Chair, Stephen Chait, “On Monday we observe the National Day for Truth and Reconciliation. We encourage all Richmond Hill residents and library users to wear orange to honour the thousands of survivors of residential schools.

Reconciliation is everyone’s responsibility and begins with participation, education and reflection.”

Board Chair also welcomed our new CEO, Bruce Gorman; thanked Robin Fribance for her service as Interim CEO; and welcomed new board member Jennifer Paige.

4.2 Adoption of Agenda

Motion:

24:82

Moved by:

M. Shahnazari

Seconded by:

Councillor C. Liu

THAT the Agenda of September 26, 2024 be adopted.

CARRIED UNANIMOUSLY

5.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

6.0 Approval of Consent Agenda Items

Motion:

24:83

Moved by:

J. Cherniak

Seconded by:

J. Paige

THAT the Richmond Hill Public Library Board approves the consent agenda.

CARRIED UNANIMOUSLY

7.0 Minutes

7.1 Library Board Special Meeting Draft Minutes – July 23, 2024 (Adopted by Consent)

Motion:

24:84

Moved by:

J. Cherniak

Seconded by:

J. Paige

THAT the Draft Minutes of July 23, 2024 be adopted.

CARRIED UNANIMOUSLY

8.0 Presentations

None

9.0 Reports

9.1 Richmond Hill Public Library Social Return on Investment Report SRLIB24.13

Motion:

24:85

Moved by:

Councillor C. Davidson

Seconded by:

Councillor S. Thompson

That the Richmond Hill Public Library Board receive the report for information.

CARRIED UNANIMOUSLY

9.2 2024 Q2 Strategic Plan Progress Report SRLIB24.14

Motion:

24:86

Moved by:

M. Shahnazari

Seconded by:

J. Cherniak

That the Richmond Hill Public Library Board receive the 2024 Q2 Strategic Plan Progress Report for information.

CARRIED UNANIMOUSLY

9.3 Non-Competitive Procurement Report SRLIB24.15

Motion:

24:87

Moved by:

Councillor C. Davidson

Seconded by:

J. Paige

That the Richmond Hill Public Library Board approve a single source acquisition for development and implementation of RHPL's Website from Mugo Web.

CARRIED UNANIMOUSLY

9.4 Public Art Policy Update Report SRLIB24.16

Motion:

24:88

Moved by:

J. Cherniak

Seconded by:

Councillor C. Davidson

That the Richmond Hill Public Library Board refer the Public Art Policy to the Board Intellectual Freedom Committee for updating, and then bring back to the Board for approval.

CARRIED UNANIMOUSLY

9.5 Display Policy Update Report SRLIB24.17

Motion:

24:89

Moved by:

J. Cherniak

Seconded by:

Councillor C. Davidson

That the Richmond Hill Public Library Board refer the Display Policy to the Board Intellectual Freedom Committee for updating, and then bring back to Board for approval.

CARRIED UNANIMOUSLY

10.0 Resolution to Move Into Closed Session to consider matters relating to:

10.1 Personal matters about an identifiable individual.

Motion:

24:90

Moved By:

S. Chait

Seconded by:

J. Paige

THAT the Board move into Closed Session for a Personal matters about an identifiable individual.

CARRIED UNANIMOUSLY

At 4:06 p.m. the Board moved into Closed Session.

11.0 Resolution to Reconvene in Open Session

At 4:22 p.m. the Board returned to Open Session.

12.0 New Business

12.1 New Motions

Motion:

24:91

Moved by:

J. Cherniak

Seconded by:

Councillor S. Thompson

That the Richmond Hill Public Library Board:

1. Accept the resignation of member Sugantha Raj;
2. Declare a vacancy on the board; and
3. Notify the appointing council accordingly (PLA R.S.O. 1990, c. P.44, s. 13).

CARRIED UNANIMOUSLY

12.2 *Correspondence

12.2.1 CBC article and report on The National, dated August 23, 2024 –

Re: Safety and Security in Libraries

CBC Print Article: <https://www.cbc.ca/news/canada/public-library-security-incidents-1.7302588>

The National: <https://www.cbc.ca/player/play/video/9.6488795>

12.2.2 The Richmond Hill Liberal article, dated August 28, 2024 – Re:

Mon Sheong Foundation’s photo exhibition showcases six decades of Chinese community development

https://www.yorkregion.com/life/mon-sheong-foundation-s-photo-exhibition-showcases-six-decades-of-chinese-community-development/article_836c038d-3f42-5fcf-b944-bf65e9141dc6.html

12.2.3 The Auroran article, dated September 17, 2024 – Re: Library CEO

Gorman set for Richmond Hill move

12.3 Member Announcements

12.3.1 Board Vacancy Update – R. Fribance

12.3.2 Initiate Process to Select New Board Chair and Vice-Chair for
October – S. Chait

13.0 Date of Next Meeting

The next Regular Meeting of the Library Board will be held on:

Thursday, October 17, 2024 @ 4:00 p.m. at Central Branch

14.0 Adjournment

Motion:

24:92

Moved by:

S. Chait

Seconded by:

Councillor C. Liu

THAT the meeting be adjourned at 4:35 p.m.

CARRIED UNANIMOUSLY

Approved by:

Stephen Chait
Chair

Bruce Gorman
CEO