

The Richmond Hill Public Library Board
Tuesday, April 27, 2021

MINUTES

The Richmond Hill Public Library Board held its scheduled meeting on Tuesday, April 27, 2021 virtually using video-teleconferencing technology.

Present: Councillor Greg Beros, Chair
Stephen Chait
Frank DiPede
Regional and Local Councillor Joe DiPaola
Bram Kivenko
Councillor Tom Muench
Regional and Local Councillor Carmine Perrelli
Mahnaz Shahbazi
Rona Wang

Staff: Darren Solomon, Chief Executive Officer
Catherine Charles, Director, Collections and Program Development
Yunmi Hwang, Director, Branch Services
Robin Fribance, Executive Manager, Experience & Strategy
John Lanthier, CRH Manager, Media & Brand Partnerships
Michelle Splitter, Manager, Collections
Karen Wales, Manager, Customer Services
Susan Quinn, Executive Administration Coordinator

1.0 Call to Order

The Chair called the meeting to order at 5:03 p.m.

2.0 Regrets

None

3.0 Adoption of Agenda

Motion:

21:22

Moved By:

Councillor T. Muench

Seconded by:

Regional and Local Councillor J. DiPaola

THAT the Agenda of April 27, 2021 be adopted.

CARRIED UNANIMOUSLY

4.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

5.0 Minutes

5.1 Library Board Minutes – February 23, 2021

Motion:

21:23

Moved By:

F. DiPede

Seconded by:

B. Kivenko

THAT the Minutes of February 23, 2021 be adopted

CARRIED UNANIMOUSLY

6.0 Presentations

6.1 Robin Fribance, Executive Manager, Experience & Strategy

Re: Community News: COVID-19 Commemorative Afghan installed at Richvale Library and Strategic Plan Update

Motion:

21:24

Moved by:

R. Wang

Seconded by:

Regional and Local Councillor C. Perrelli

THAT the presentation on the Strategic Plan Update be received for information.

CARRIED UNANIMOUSLY

7.0 Reports

Accessible documents can be accessed through the [RHPL website > Your Library > About Us > Library Board](#)

On a motion moved by S. Chait, seconded by F. DiPede the Board consented to adopt all of the staff recommendations in items 7.1, 7.2 and 7.4 without further discussion or motions. Item 7.3 was reviewed and discussed.

7.1 Customer Privacy Policy Update Report SRLIB21.05 (referred from January 2021 meeting)

Motion:

21:25

Moved by:

S. Chait

Seconded by:

F. DiPede

THAT the Library Board approve the suggested changes to the *Customer Privacy Policy*.

CARRIED UNANIMOUSLY

7.2 2020 Financial Close Report SRLIB21.11

Motion:

21:26

Moved by:

S. Chait

Seconded by:

F. DiPede

THAT the Library Board approve the transfer of \$5,806.24 from the Donation and Bequest Reserve Fund to the 2020 Operating Budget; and

Approve the transfer of the 2020 projected year-end surplus of \$569,513 to the Library Special Purpose Reserve, as per SRLIB20.20, previously approved (Motion 20:54 September 2020).

CARRIED UNANIMOUSLY

7.3 Naming Rights Policy Report SRLIB21.12

Motion:

21:27

Moved by:

B. Kivenko

Seconded by:

S. Chait

THAT the Library Board approve the Richmond Hill Public Library Naming Rights Policy, as amended to include the provision that Naming Rights Agreements should contain language that allows early termination by the library without penalty in cases of reputational harm.

CARRIED UNANIMOUSLY

7.4 Collection Development Policy Update Report SRLIB21.13

Motion:

21:28

Moved by:

S. Chait

Seconded by:

F. DiPede

THAT the Library Board approve the Collection Development Policy as amended.

CARRIED UNANIMOUSLY

8.0 New Business

8.1 Member Motion – Board Chair G. Beros – OLS General Assembly Representative appointment

Motion:

21:29

Moved by:

Councillor T. Muench

Seconded by:

M. Shahbazi

THAT the Richmond Hill Public Library Board appoints Stephen Chait as its representative to the OLS Assembly.

CARRIED UNANIMOUSLY

9.0 Member Announcements

None

10.0 Date of Next Meeting

The next Regular Meeting of the Library Board will be held on:

Tuesday, May 25, 2021 virtually using video-teleconferencing technology.

11.0 Adjournment

Motion:

21:30

Moved By:

Regional and Local Councillor C. Perrelli

Seconded by:

R. Wang

THAT the meeting be adjourned at 5:28 p.m.

CARRIED UNANIMOUSLY

Respectfully submitted,

“Signed version on file in the Administration Offices”

Councillor Greg Beros
Chair

Darren Solomon
Chief Executive Officer