



The Richmond Hill Public Library Board

Thursday, May 18, 2023

## MINUTES

The Richmond Hill Public Library Board held a regular meeting on Thursday, May 18, 2023 at 4:00 p.m. Richvale Branch, 40 Pearson Avenue, Richmond Hill, Ontario.

**Present:** Stephen Chait, Chair  
Jason Cherniak  
Councillor Carol Davidson  
Councillor Castro Liu  
Sofia Ma  
Sadra Nasseri  
Sugantha Raj, Vice Chair  
Mona Shahnazari  
Councillor Scott Thompson

**Staff:** Darren Solomon, Chief Executive Officer  
Joshua Dyer, Director, Content & Strategy Delivery  
Robin Fribance, Director, Experience & Strategy  
Yunmi Hwang, Director, Branch Services

Susan Quinn, Administrative Coordinator

**1.0 Call to Order**

The Chair called the meeting to order at 4:00 p.m.

**2.0 Regrets**

None

**3.0 Adoption of Agenda**

**Motion:**

23:34

**Moved by:**

S. Nasser

**Seconded by:**

M. Shahnazari

**THAT** the Agenda of May 18, 2023, as amended by S. Chait to remove item 8.1, be adopted.

**CARRIED UNANIMOUSLY**

**4.0 Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest.

4:05 p.m. Councillor C. Davidson arrived to the meeting.

## **5.0 Approval of Consent Agenda Items**

### **Motion:**

23:35

### **Moved by:**

J. Cherniak

### **Seconded by:**

S. Nasser

**THAT** the Richmond Hill Public Library Board approves the consent agenda, as amended by S. Chait to pull item 8.1 for discussion.

**CARRIED UNANIMOUSLY**

## **6.0 Minutes**

### **6.1 Library Board Draft Minutes – April 20, 2023 (Adopted by Consent)**

### **Motion:**

23:36

### **Moved by:**

J. Cherniak

### **Seconded by:**

S. Nasser

**THAT** the Minutes of April 20, 2023 be adopted.

**CARRIED UNANIMOUSLY**

**6.2 RHPL Board Finance Steering Committee Draft Minutes – April 21, 2023  
(Received by Consent)**

**Motion:**

23:37

**Moved by:**

J. Cherniak

**Seconded by:**

S. Nasser

**THAT** the RHPL Board Finance Steering Committee Draft Minutes of of April 21, 2023 be received.

**CARRIED UNANIMOUSLY**

4:10 p.m. S. Ma arrived to the meeting.

**7.0 Presentations**

**7.1 DEI Update**

Steph Robello, Director of Design and Strategy, Feminuity

**7.2 Strategic Plan Updates**

Robin Fribance, Director, Experience & Strategy

**Motion:**

23:38

**Moved by:**

J. Cheriak

**Seconded by:**

S. Nasser

**THAT** the DEI Update and Strategic Plan Updates presentations be received for information, and that staff investigate the Boards suggestions for strategic plan updates and report back on implementation plans.

**CARRIED UNANIMOUSLY**

**8.0 Reports**

**8.1 2023 Q1 Financial Update Report SRLIB23.09**

**Motion:**

23:39

**Moved by:**

S. Nasser

**Seconded by:**

S. Ma

**That** the Richmond Hill Public Library Board receive the report for information.

**CARRIED UNANIMOUSLY**

**8.2 2023 Q1 Strategic Plan Progress Report SRLIB23.09 (Received by Consent)**

**Motion:**

23:40

**Moved by:**

J. Cherniak

**Seconded by:**

S. Nasser

**That** the Richmond Hill Public Library Board receive the report for information.

**CARRIED UNANIMOUSLY**

**9.0 New Business**

**9.1 New Motions**

**9.2 Correspondence (Received by Consent)**

9.2.1 \* Article from Liberal – dated May 12, 2023

6 ways Richmond Hill library may surprise you

9.2.2 \* Donation – May 12, 2023

**Motion:**

23:42

**Moved by:**

J. Cherniak

**Seconded by:**

S. Nasser

**That** the Correspondence be received for information.

## **CARRIED UNANIMOUSLY**

### **9.3 Member Announcements**

9.3.1 Brand Launched (verbal, J. Dyer)

9.3.2 Website Launched (verbal, R. Fribance)

9.3.3 Denison Global Forum Presentation (verbal, R. Fribance)

9.3.4 RG Indigenous Mural unveiling June 17, 2023 (verbal, Y. Hwang)

9.3.5 ULC Honourable Mention (verbal, D. Solomon)

9.3.6 Team Creativity Day (verbal, D. Solomon)

9.3.7 Councillor Castro Liu invited all to attend his Ward 3 Community BBQ on Saturday, June 17th, 5:30pm at Richmond Green Park

### **10.0 Date of Next Meetings**

The next Regular Meeting of the Library Board will be held on:

**Thursday, June 12, 2023 @ 4:00 p.m.** at Central Branch.

### **11.0 Adjournment**

#### **Motion:**

23:43

#### **Moved by:**

Councillor C. Liu

#### **Seconded by:**

Councillor S. Thompson

**THAT** the meeting be adjourned at 5:39 p.m.

**CARRIED UNANIMOUSLY**

Approved by:

Stephen Chait  
Chair

Darren Solomon  
Chief Executive Officer