



The Richmond Hill Public Library Board

Thursday, June 15, 2023

## MINUTES

The Richmond Hill Public Library Board held a regular meeting on Thursday, June 15, 2023 at 4:00 p.m. in the boardroom at Central Branch, 1 Atkinson Street, Richmond Hill, Ontario.

**Present:** Stephen Chait, Chair (virtual)

Jason Cherniak

Councillor Carol Davidson

Sadra Nasserri

Sugantha Raj, Vice Chair

Mona Shahnazari

Councillor Scott Thompson

**Staff:** Darren Solomon, Chief Executive Officer

Joshua Dyer, Director, Content & Community Engagement

Yunmi Hwang, Director, Branch & Customer Experiences

Andrew Li, Financial Management Advisor, City of Richmond Hill

Gumaran Nithiyandandan, Manager, Grant Thornton LLP

Courtney Beatty, HR Business Partner, City of Richmond Hill

Daniella Shurgold, Manager, Fund Development

Susan Quinn, Executive Assistand and Governance Coordinator

## **1.0 Call to Order**

The Chair called the meeting to order at 4:01 p.m.

## **2.0 Regrets**

Councillor Castro Liu

Sofia Ma

## **3.0 Adoption of Agenda**

### **Motion:**

23:44

### **Moved by:**

S. Nasser

### **Seconded by:**

M. Shahnazari

**THAT** the Agenda of June 15, 2023, as amended by D. Solomon to add item 9.3.3 Introduction of new Manager, Fund Development, be adopted.

**CARRIED UNANIMOUSLY**

## **4.0 Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest.

## **5.0 Approval of Consent Agenda Items**

### **Motion:**

23:45

### **Moved by:**

J. Cherniak

### **Seconded by:**

S. Nasser

**THAT** the Richmond Hill Public Library Board approves the consent agenda, as amended by Councillor C. Davidson to pull item 8.1 for discussion; Councillor S. Thompson to pull item 8.4 for discussion; and J. Cherniak to pull items 8.2 and 8.3 for discussion.

**CARRIED UNANIMOUSLY**

## **6.0 Minutes**

### **6.1 Library Board Draft Minutes – May 18, 2023 (Adopted by Consent)**

### **Motion:**

23:46

### **Moved by:**

J. Cherniak

### **Seconded by:**

S. Nasser

**THAT** the Minutes of May 18, 2023 be adopted.

**CARRIED UNANIMOUSLY**

## **7.0 Presentations**

None

## **8.0 Reports**

### **8.1 Including RHPL Libraries as Facilities for Special Occasion Permits in the City Municipal Alcohol Policy Report SRLIB23.10**

#### **Motion:**

23:47

#### **Moved by:**

S. Chait

#### **Seconded by:**

J. Cherniak

**That** the Richmond Hill Public Library Board:

1. Defer receipt of the report and request that staff not proceed with application to City of Richmond Hill at this time;
2. Invite staff to return to the next Board meeting with an updated report that also includes an alcohol use policy.

**CARRIED UNANIMOUSLY**

## 8.2 Indigenous Land Acknowledgment Report SRLIB23.11

**Motion:**

23:48

**Moved by:**

J. Cherniak

**Seconded by:**

Councillor C. Davidson

**That** the Richmond Hill Public Library Board:

1. Approve the adoption of the following statement, as the Library's Indigenous Land Acknowledgement:

*We are gathering on lands that have been home to First Nations Peoples from time immemorial. We acknowledge that what we now call Richmond Hill is on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation and the Mississauga and Chippewa Nations of the Williams Treaty. We also recognize that we are on part of the traditional territories of the Haudenosaunee and the Huron Wendat.*

*We would also like to acknowledge all First Nation, Inuit and Métis peoples from across North America, also known as Turtle Island, who now reside in the City of Richmond Hill. We are committed to rebuilding constructive and cooperative relationships.*

2. Add this Indigenous Land Acknowledgement to Library Board Meeting agendas to be read by the Chair.

3. And include this Indigenous Land Acknowledgment, or something similar, to be read at official RHPL public events.

**CARRIED UNANIMOUSLY**

**8.3 2022 Draft Audited Financial Statements Report SRLIB23.12**

**Motion:**

23:49

**Moved by:**

S. Nasser

**Seconded by:**

S. Raj

**That** the Richmond Hill Public Library Board:

1. Approve the 2022 Audited Financial Statements and authorize the Board Chair and Chief Executive Officer to sign the Financial Statements; and
2. Receive the Grant Thornton Report to the Board of Directors: Audit Strategy and Results, for the year ended December 31, 2022 for information.

**CARRIED UNANIMOUSLY**

**8.4 Convert Payment and Refund Policy to a Procedure Report SRLIB23.13**

**Motion:**

23:50

**Moved by:**

J. Cherniak

**Seconded by:**

M. Shahnazari

**That** the Richmond Hill Public Library Board approve the recommendation to convert the existing Payment and Refund Policy into a procedure.

**CARRIED UNANIMOUSLY**

**9.0 New Business**

**9.1 New Motions**

None

**9.2 Correspondence (Received by Consent)**

9.2.1 \* Article from Liberal – dated May 26, 2023

RHPL receives Honorable Mention award at 2023 Innovations Celebration

9.2.2 \*Opinion from Globe & Mail – May 26, 2023

U.S.-style book bans could happen in Canada too, if we're not careful

9.2.3 \*Connecting the Community podcast Interview:

<https://marjaw.podbean.com/e/darren-solomon-and-joshua-dyer-tell-us-how-the-library-can-make-us-resilient-yes-at-the-library/>

9.2.4 \*105.9 the Region Interview:

<https://share.transistor.fm/s/88ee0495> (start at 36 minutes)

**Motion:**

23:51

**Moved by:**

J. Cherniak

**Seconded by:**

S. Nasser

**That** the Correspondence be received for information.

**CARRIED UNANIMOUSLY**

**9.3 Member Announcements**

9.3.1 Board HR Committee (verbal S. Chait)

9.3.2 Closure for team training, Monday, June 19, 2023 (verbal, D. Solomon)

9.3.3 Introduction of Daniella Shurgold, Manager, Fund Development (verbal D. Solomon)

5:00 p.m. M. Shahnazari left the meeting.

**10.0 Resolution to Move into Closed Session to consider matters relating to:**

**10.1 Personal matters about an identifiable individual**

**Motion:**

23:52

**Moved By:**

S. Nasser



**Seconded by:**

J. Cherniak

**THAT** the Board move into Closed Session for personal matters about an identifiable individual.

**CARRIED UNANIMOUSLY**

At 5:03 p.m. the Board moved into Closed Session.

5:18 p.m. S. Raj left the meeting.

At 5:25 p.m. the Board returned to Open Session

**11.0 Adoption of Recommendations Arising from Closed Session (if any)**

None.

**12.0 Date of Next Meetings**

The next Regular Meeting of the Library Board will be held on:

**Thursday, September 21, 2023 @ 4:00 p.m.** at Central Branch.

**13.0 Adjournment**

**Motion:**

23:53

**Moved by:**

S. Nasser

**Seconded by:**

Councillor C. Davidson

**THAT** the meeting be adjourned at 5:26 p.m.

**CARRIED UNANIMOUSLY**

Approved by:

Stephen Chait  
Chair

Darren Solomon  
Chief Executive Officer