



The Richmond Hill Public Library Board

Thursday, September 21, 2023

MINUTES

The Richmond Hill Public Library Board held a regular meeting on Thursday, September 21, 2023 at 4:00 p.m. in the boardroom at Central Branch, 1 Atkinson Street, Richmond Hill, Ontario.

Present: Stephen Chait, Chair
Jason Cherniak
Councillor Carol Davidson
Councillor Castro Liu
Sadra Nasser
Sugantha Raj, Vice Chair
Mona Shahnazari

Staff: Darren Solomon, Chief Executive Officer
Joshua Dyer, Director, Content and Community Engagement
Robin Fribance, Director, Strategy and Service Innovation
Yunmi Hwang, Director, Branch and Customer Experiences
Shawn Dillon, Finance and Administrative Assistant

Susan Quinn, Executive Assistant and Governance Coordinator

1.0 Call to Order

The Chair called the meeting to order at 4:01 p.m.

2.0 Land Acknowledgement read by Board Vice-Chair

3.0 Regrets

Councillor Scott Thompson

Sofia Ma

4.0 Adoption of Agenda

Motion:

23:54

Moved by:

S. Chait

Seconded by:

Councillor C. Davidson

THAT the Agenda of September 21, 2023 be adopted with the following amendments:

- S. Chait to remove items 8.1 and 9.1 at the request of a Library Board Councillor, with Library staff to come back to a future Board meeting after further consultation with City staff; and
- Councillor C. Davidson to add item 12.1.1 Timing of Board Packages.

CARRIED UNANIMOUSLY

5.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

6.0 Approval of Consent Agenda Items

Motion:

23:55

Moved by:

J. Cherniak

Seconded by:

S. Raj

THAT the Richmond Hill Public Library Board approves the consent agenda, as amended by J. Cherniak to pull item 7.3 for discussion.

CARRIED UNANIMOUSLY

7.0 Minutes

7.1 *Library Board Draft Minutes – June 15, 2023 (Adopted by Consent)

Motion:

23:56

Moved by:

J. Cherniak

Seconded by:

S. Raj

THAT the Minutes of June 15, 2023 be adopted.

CARRIED UNANIMOUSLY

7.2 RHPL Board Finance Steering Committee Approved Minutes – July 27, 2023 (Receipt by Consent)

7.3 RHPL Board Intellectual Freedom Steering Committee Draft Minutes – August 8, 2023

7.4 RHPL Board Master Plan Steering Committee Draft Minutes – August 29, 2023 (Receipt by Consent)

7.5 RHPL Board Finance Committee Draft Minutes – September 15, 2023 (Receipt by Consent)

Motion:

23:57

Moved by:

J. Cherniak

Seconded by:

S. Raj

THAT the Minutes of Items 7.2, 7.4 and 7.5 be received; and Item 7.3 be received as amended by J. Cherniak to include working with York Regional Police.

CARRIED UNANIMOUSLY

8.0 Presentations

8.1 RHPL 2024-2039 Master Plan Update – presentation pulled in Item 4.0

Yunmi Hwang, Director, Branch and Customer Experiences

9.0 Reports

9.1 RHPL 2024-2039 Master Plan Update Report SRLIB23.14 – report pulled in Item 4.0

9.2 New RHPL Alcohol Policy Report SRLIB23.15

Motion:

23:58

Moved by:

S. Nasser

Seconded by:

J. Cherniak

That the Richmond Hill Public Library Board:

1. Approve the attached *RHPL Alcohol Policy*, with update to Guidelines as per J. Cherniak; and
2. Recommend to City Council that the Library be included in the City's list of Facilities for Special Occasion Permits

A recorded vote was requested:

Yes: S. Nasser, J. Cherniak, M. Shahnazari and S. Chait

No: Councillor C. Davidson and S. Raj

CARRIED

9.3 RHPL Board Governance Steering Committee Report SRLIB23.16

Motion:

23:59

Moved by:

S. Nasser

Seconded by:

S. Raj

That the Richmond Hill Public Library Board:

1. Approve the formation and Terms of Reference for the RHPL Board Governance Committee; and
2. Appoint the following Board members:
Stephen Chait (ex officio), Councillor Carol Davidson, Sadra Nasser and Jason Cherniak.

CARRIED UNANIMOUSLY

9.4 2023 Q2 Financial Report SRLIB23.17 (Received by Consent)

Motion:

23:60

Moved by:

J. Cherniak

Seconded by:

S. Raj

That the Richmond Hill Public Library Board receive the 2023 Q2 Financial Report for information.

CARRIED UNANIMOUSLY

9.5 2023 Q2 Strategic Plan Progress Report SRLIB23.18 (Received by Consent)

Motion:

23:61

Moved by:

J. Cherniak

Seconded by:

S. Raj

That the Richmond Hill Public Library Board receive the 2023 Q2 Strategic Plan Progress Report for information.

CARRIED UNANIMOUSLY

10.0 Resolution to Move Into Closed Session to consider matters relating to:

10.1 Personal matters about an identifiable individual

Motion:

23:62

Moved by:

S. Chait

Seconded by:

S. Nasser

That the Board move into Closed Session to consider personal matters about an identifiable individual.

CARRIED UNANIMOUSLY

At 4:46 p.m. the Board moved into Closed Session.

11.0 Resolution to Reconvene in Open Session

Motion:

23:63

Moved by:

S. Chait

Seconded by:

S. Nasser

That the Board reconvene into Open Session.

CARRIED UNANIMOUSLY

At 4:49 p.m. the Board returned to Open Session.

12.0 New Business

12.1 New Motions

12.1.1 Timing of Board Packages – C. Davidson

Motion:

23:64

Moved by:

Councillor C. Davidson

Seconded by:

J. Cherniak

That the Richmond Hill Public Library Board approve having Board packages and Board Committee packages delivered one week before the meetings.

CARRIED UNANIMOUSLY

12.2 Correspondence (Received by Consent)

12.2.1 Article The Walrus, dated June 12, 2023 - Re: Have you been to the Library lately? <https://thewalrus.ca/future-of-libraries/>

12.2.2 Article The Liberal, dated June 29, 2023 - Re: RH-Library unveils art installation with YRDSB students indigenous artist https://www.yorkregion.com/news/richmond-hill-library-unveils-art-installation-with-yrdsb-students-indigenous-artist/article_7d245785-443c-52bb-aed8-b5d4413cf00a.html

12.2.3 Article The Washington Post, dated June 29, 2023 - Re: Rooftops, Cafes and Zoom rooms: Libraries evolve to serve remote workers <https://www.washingtonpost.com/technology/2023/06/29/libraries-remote-hybrid-work-offices-rto/>

12.2.4 Article The Liberal, dated July 5, 2023 - Re: RHPL's new brand reflects modern community hub for all <https://www.yorkregion.com/news/richmond-hill-public-library->

[s-new-brand-reflects-modern-community-hub-for-all/article_39fbca7d-2302-5ff0-994b-be54ff457600.html](https://www.yorkregion.com/news/richmond-hill-public-librarys-central-branch-hosts-first-indigenous-artist-vendor-market/article_39fbca7d-2302-5ff0-994b-be54ff457600.html)

12.2.5 Article The Liberal, dated July 6, 2023 - Re: RHPL's central branch hosts first indigenous artist vendor market

https://www.yorkregion.com/news/richmond-hill-public-librarys-central-branch-hosts-first-indigenous-artist-vendor-market/article_6721f888-4dec-58ba-8376-d1a6e77ddb7e.html

12.2.6 Twitter Post, dated July 17, 2023 - Re: Barack Obama letter to librarians of America

<https://twitter.com/BarackObama/status/1680927869021696005>

12.2.7 Article The Liberal, dated July 18, 2023 - Re: 'Everybody's story is special: Richmond Hill exhibit shares immigration tale s'

https://www.yorkregion.com/news/everybody-s-story-is-special-richmond-hill-exhibit-shares-immigration-theses/article_9e91ab44-ccb0-5c8d-a5d3-eb29a3b387dc.html

12.2.8 Letter from Prime Minister, dated July 31, 2023 Re: RHPL Commemoration of Emancipation Day

Motion:

23:65

Moved by:

J. Cherniak

Seconded by:

S. Raj

That the Correspondence be received for information.

CARRIED UNANIMOUSLY

12.3 Member Announcements

12.3.1 Hillcrest Mall – Summer Reading Club Kick-Off & Wrap-Up (verbal J. Dyer)

12.3.2 Industry Conferences – Canadian Urban Libraries Council and Urban Libraries Council events in October (verbal D. Solomon)

12.3.3 2024 Budget Timing – A special Board Meeting will be called after the October 19th Board Meeting for the 2024 Operating and Capital Budgets (verbal D. Solomon)

Councillor C. Liu arrived to the meeting.

13.0 Date of Next Meetings

The next Regular Meeting of the Library Board will be held on:

Thursday, October 19, 2023 @ 4:00 p.m. at Central Branch.

14.0 Adjournment

Motion:

23:66

Moved by:

M. Shahnazari

Seconded by:

Councillor C. Liu

THAT the meeting be adjourned at 5:06 p.m.

CARRIED UNANIMOUSLY

Approved by:

Stephen Chait
Chair

Darren Solomon
Chief Executive Officer