



The Richmond Hill Public Library Board

Thursday, January 16, 2025

MINUTES

The Richmond Hill Public Library Board held a regular meeting on Thursday, January 16, 2025 at 4:00 p.m. in Meeting Room B at Central Branch, 1 Atkinson Street, Richmond Hill, Ontario.

Present:

Mona Shahnazari, Chair

Stephen Chait

Jason Cherniak

Councillor Carol Davidson

Councillor Castro Liu

Sadra Nasser

Jennifer Paige, Vice Chair

Councillor Scott Thompson

Shelly Wu

Staff:

Bruce Gorman, CEO

Joshua Dyer, Director, Collections & Community Engagement

Robin Fribance, Director, Strategy & Service Innovation

Yunmi Hwang, Director, Customer & Branch Experiences

Shawn Dillon, Finance & Administrative Assistant

1.0 Call To Order

The Chair called the meeting to order at 4:01 p.m.

2.0 Land Acknowledgement read by Board Chair

3.0 Regrets

4.0 Adoption of Agenda

Motion:

25:01

Moved by:

Stephen Chait

Secondedby:

Sadra Nasseri

CARRIED UNANIMOUSLY

5.0 Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest.

6.0 Approval of Consent Agenda Items

Motion:

25:02

Moved by:

Councillor Carol Davidson

Seconded by:

Jason Cherniak

THAT the Richmond Hill Public Library Board approves the consent agenda.

CARRIED UNANIMOUSLY

7.0 Minutes

7.1 Library Board Draft Minutes – Dec 12, 2024 (Adopted by Consent)

Motion:

25:03

Moved by:

Councillor Carol Davidson

Seconded by:

Jason Cherniak

THAT the Draft Minutes of February 15, 2024 be adopted.

CARRIED UNANIMOUSLY

7.2 Intellectual Freedom Steering Committee Minutes – Mar 22, 2024
(Received by Consent)

Motion:

25:04

Moved by:

Councillor Carol Davidson

Seconded by:

Jason Cherniak

THAT the Intellectual Steering Committee Meeting Draft Minutes of March 22, 2024 be received.

7.3 Intellectual Freedom Steering Committee Draft Minutes – October 24, 2024 (Received by Consent)

Motion:

25:05

Moved by:

Councillor Carol Davidson

Seconded by:

Jason Cherniak

THAT the Intellectual Freedom Steering Committee Draft Minutes of October 24, 2024 be received.

CARRIED UNANIMOUSLY

8.0 Presentation

None

9.0 Reports

9.1 Richmond Hill Public Library Code of Conduct Policy Update and New Unattended Children Policy Report SRLIB25.01

Motion:

25:06

Moved by:

Stephen Chait

Seconded by:

Jason Cherniak

THAT the That the Richmond Hill Public Library Board:

1. Receive the *Richmond Hill Public Library Code of Conduct Policy Update* report; and
2. Adopt the attached *Draft Richmond Hill Public Library Code of Conduct Policy*

CARRIED UNANIMOUSLY

Motion:

25:07

Moved by:

Councillor Carol Davidson

Seconded by:

Sadra Nasser

THAT the That the Richmond Hill Public Library Board:

1. Receive the *Richmond Hill Public Library Unattended Children Policy Update* report; and
2. Direct staff to seek review of the *Richmond Hill Public Library Unattended Children Policy* by legal counsel; and
3. Refer the policy back to the Board for final approval following the completion of the review by staff and legal counsel.

CARRIED UNANIMOUSLY

9.2 Public Art Policy Update Report SRLIB25.02

Motion:

25:08

Moved by:

Councillor Carol Davidson

Seconded by:

Jennifer Paige

THAT the That the Richmond Hill Public Library Board:

1. Receive the *Public Art Policy Update* report;
2. Adopt the attached *Draft Public Art Policy*

9.3 Display Policy Update Report SRLIB25.03

Motion:

25:09

Moved by:

Jason Cherniak

Seconded by:

Councillor Carol Davidson

THAT the That the Richmond Hill Public Library Board:

1. Receive the *Display Policy Update* report;
2. Adopt the attached *Display Policy*

CARRIED UNANIMOUSLY

9.4 Meeting Room Rental Policy Update Report SRLIB25.04

Motion:

25:10

Moved by:

Stephen Chait

Seconded by:

Jennifer Paige

THAT the That the Richmond Hill Public Library Board:

3. Receive the *Meeting Room Rental Policy Update* report;
4. Adopt the attached *Meeting Room Rental Policy*

CARRIED UNANIMOUSLY

10.0 New Business

10.1 New Motions

10.2 Correspondence (Consent)

- 10.2.1 *CBC article on e-book usage:
<https://www.cbc.ca/news/canada/ottawa/ottawa-library-e-books-queues-1.7414060> – B. Gorman

10.3 Member Announcements

- 10.3.1 CEO Update – B. Gorman

11.0 Date of Next Meeting

The next Regular Meeting of the Library Board will be held on:

Thursday, February 20, 2025 @ 4:00 p.m. at Central Branch.

12.0 Adjournment

Motion:

25:12

Moved by:

Councillor Carol Davidson

Seconded by:

Sadra Nasser

THAT the meeting be adjourned at 4:56 p.m.

CARRIED UNANIMOUSLY

Approved by:

Mona Shahnazari
Chair

Bruce Gorman
CEO